2020 Annual Water Distribution Leak Repairs Contract, Package 1 & 2

Adam E. Aranda, P.E.

Project Manager

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Contract Administrator

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San Antonio Water System

Non-Mandatory Pre-Bid Meeting

October 10, 2019

Oral Statements

Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of this Project. Changes, if any, will be addressed in writing only via an Addendum.

Agenda

- General Information
- SMWVB Requirements
- IFB Schedule
- Addendums
- Vendor Registration
- Bid Packet Preparation
- Contract Requirements
- Key Reminders
- Technical Information (Project Background, Map,

General Information

- Prospective bidders should sign in.
- This presentation and the sign-in sheet will be posted to the SAWS website.
- The construction estimate is $1,600,000.
- Construction services being procured through Invitation for Bid (low bid).
- Completion is scheduled for 365 calendar days or until funds are exhausted, whichever comes first.

SMWVB Program Aspirational SMWB Goal

Industry	Aspirational SMWB Goal
Construction	20%

The aspirational SMWB goal is 20% of your total bid price.

Accepted SMWVB Certification Agency

South Central Texas Regional Certification Agency

(Includes the Texas Historically Underutilized Business "HUB" Program)

Minimum Qualifications for SMWVB recognition:

SBE-Certified (even MBEs and WBEs)

Local office or local equipment yard

Accepted SMWVB Certifications

- Small Business Enterprise (SBE)
- Minority Business Enterprise (MBE) (Includes AABE; ABE; HABE and NABE)
- Woman-owned Business Enterprise (WBE)
- Veteran-owned Business Enterprise (Tracked)

Good Faith Effort Plan (GFEP) FAQs

Q: Is the 20% SMWB goal mandatory?

A: No, but we ask prime contractors to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.

Q: What if I am having trouble finding SMWB subcontractors?

A: Please email the SMWVB Program Manager with the scopes of work you are seeking. You will receive lists of local SMWVB-certified firms to contact.

Q: What if my business is SMWB-certified? Do I need to find SMWB subs?

A: If your firm is SMWVB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.

Q: Do I need to include all my subcontractors in the GFEP or just those that qualify towards the SMWB goal?

A: All subcontractors need to be included in the GFEP, even those that may not count towards the SMWB goal.

Q: What if I have questions about the GFEP?

A: Please contact the SMWVB Program Manager at 210-233-3420, or at Marisol.Robles@saws.org . GFEP questions can be asked at any time before the submittal is due.

Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System

1. Subcontractor & Supplier Payment Tracking
2. Subcontractor and Supplier Additions or Substitutions
3. LCP Tracker
4. Must be Current and Accurate before Retainage is released

https://saws.smwbe.com/

IFB Schedule

Questions Due October 15, 2019

2:00 PM (CT)

Answers Posted
October 17, 2019

10:00 AM (CT)

Bids Due
October 24, 2019

Pkg 1 - 9:00 AM (CT)

Pkg 2 - 1:00 PM (CT)

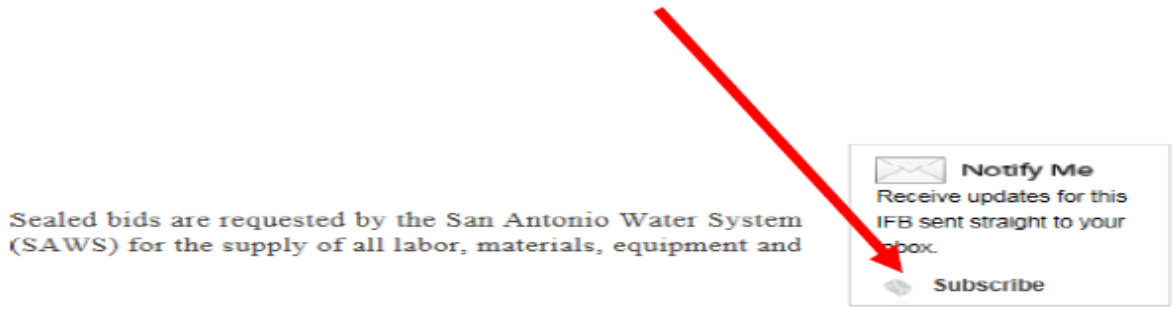
Board Award
December 2019

Addendum(s)

- Question deadline is October 15, 2019 by 2:00 PM (CT).
- Q&A's will be posted on SAWS website on October 17, 2019 by 10:00 AM.
- Check our website regularly for the addendum posting.
- It is possible to have multiple addendums during the time frame in addition to the scheduled final addendum.

Vendor Registration & Notification (VRN)

- Please register through SAWS Vendor Registration Program on the SAWS website at www.saws.org to ensure access to the latest information.
- To receive updates on specific projects, registered vendors must 'Subscribe' to the project by selecting the project, and clicking 'Subscribe' under the Notify Me box.



Bid Packet Preparation

- Utilize the Bid Packet Checklist (to ensure all items are included).
- Proof of insurance, company information packet, statement regarding ability to complete the project, and W-9 must be included by all Bidders.
- Record of performance on 3 similar projects within the last 5 years to also be included; verify contact information ahead of time.
- If you wish waive retainage, submit letter from Bidder's surety.
- Double check all mathematical calculations and verify all extensions.
- Addenda are acknowledged on the Bid Proposals.

Contract Requirements

Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Certified payroll to be submitted on weekly basis
- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Site visits are random and unannounced
- Interviews will be Conducted and will be private & confidential
- Payroll records are subject to review
- All apprenticeship programs will need to be approved by Department of Labor prior to starting
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments from SAWS

Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs.
  - Builder's Risk coverage is waived.
  - Installation Floater is required.
- Maintain insurance coverage during the construction of this Project
- Compliant prior to executing the contract.
- Will ask for insurance prior to Board award to expedite execution of the contract.
  - Any deficiencies must be corrected prior to Board award

Contract Requirements

Supplemental Conditions

- Contractor shall perform the Work with its own organization on at least 40% of the total original contract price (and should be noted on page 1 of the Good Faith Effort Plan)
- Liquidated damages will be assessed as follows for final completion extending beyond contract time of all Project Phases: $500 per day, per work order for each day past the 10 calendar days.

Key Reminders

- All questions should be sent in writing to the Contract Administrator by email.
- Identify the project by its associated solicitation number.
- Contractors should not contact the SAWS project engineer for this project or any other SAWS staff up until Board award.
- Late bids will not be accepted and will be returned unopened.
- If mailing bids, ensure that sufficient time is allowed for the package to reach SAWS.
- If bids will be delivered in person to SAWS, Respondents should allow sufficient travel time, as well as time to check in at the guard station.

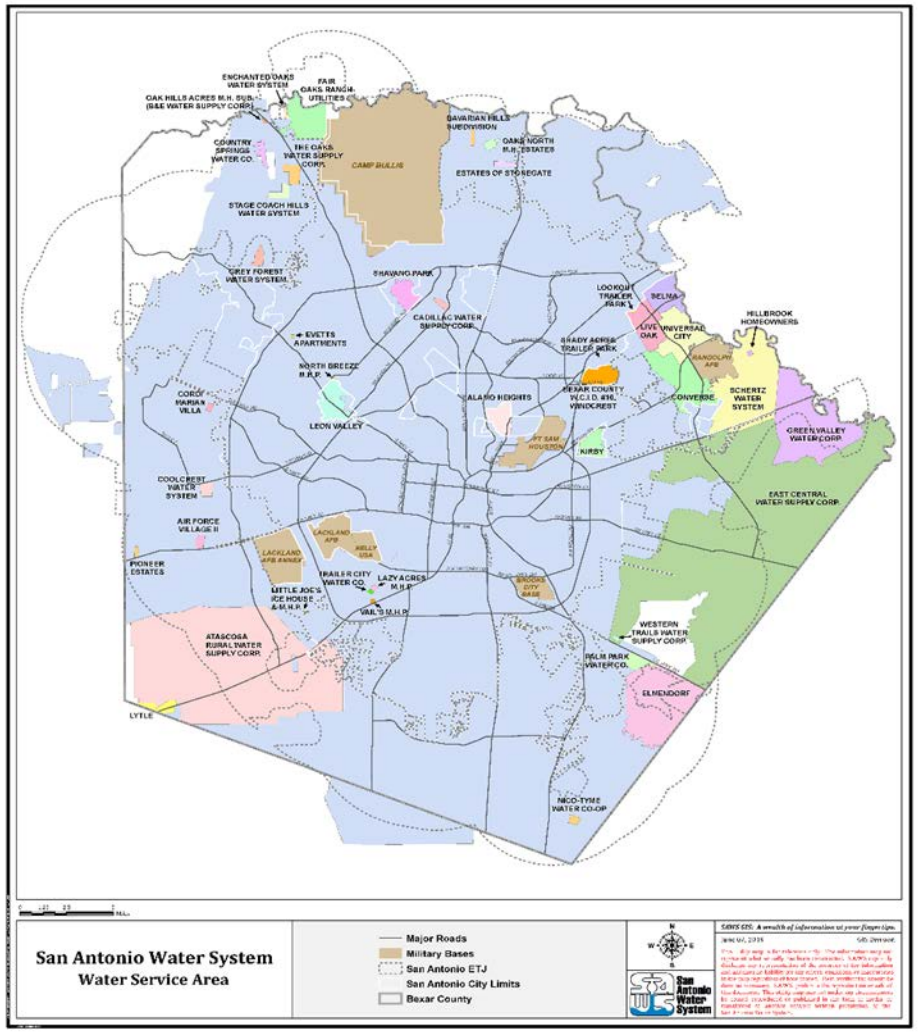
Contact Information

Contact Name	Title	Telephone Number	Email address
Andrea Tena	Contract Administrator	210-233-3849	Andrea.Tena@saws.org
Marisol Robles	SMWVB Program Manager	210-233-3420	Marisol.Robles@saws.org

Project Background

- Sealed bids are requested by the San Antonio Water System for the purpose of retaining a Contractor to furnish all labor, materials, equipment, and supervision to repair leaks in the water distribution system including leaks in the water mains and water service lines on a work order contract basis. Such repairs may involve replacement of water service lines, valves, and fire hydrants, and associated work for the 2020 Annual Water Distribution Leak Repairs Contracts.
- Contractor is to become familiar with the plans, specifications, and project site.

Project Location Map



Work will be on the water distribution system infrastructure throughout SAWS' service area.

Technical Information

Adam Aranda

QUESTIONS?

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